

MINUTES OF TCAA MANAGEMENT COMMITTEE MEETING 2020

Date:	10 Aug 2020	Attendants	Role
Timeframe:	7:30PM-9:30PM	Mr James Gao	President Membership Manager
		Mr Cyril Loa	Vice-President
		Mr Ken Goh	Treasurer
		Ms Amy Lee	Secretary
		Mr Steve Heard	State Rep NSW/ACT
		Dr Anthony Shing	Ord Member NSW/ACT
		Dr Paul Lam	Ord Member NSW/ACT
		Ms Fang Qin	State Rep SA
		Ms Brenda Hum	Ord Member SA
		Mr Yuyuan Wang	Ord Member SA
		Mr Robert Hall	State Rep WA
		Mr Eddy Nugent	State Rep VIC/TAS
		Mr Stephen Lin	Ord Member VIC/TAS
		Ms Gabriela den Hollander	Ord Member VIC/TAS
Secretary:	Ms Amy Lee	Mr Bruce Jin	Ord Member QLD/NT
Quorum of 3 is met, the meeting is declared open			

A. WELCOME AND APOLOGIES

The 1st meeting of the Committee of TaiChi Association Australia was called to order at 7:30 pm on 10 August by Mr James Gao as the President of the Committee. The President welcomed the new members to the Committee.

Apologies : Eddy Nugent

B. OPEN ISSUE

Item 1. INTRODUCTIONS

All committee members introduced themselves on their training and teaching background.

Item 2. STATEMENT OF TCAA COMMITTEE STRUCTURE

The president introduced the structure of TCAA committee, which is composed of 4 national committee members, states reps whom organizes events and workshops independently, as well as ordinary members. There are also sub-committees to executing specific subjects.

Item 3. COLLABORATION WITH KWA

TCAA is an associate member of Kungfu Wushu Australia (KWA) while retain our independency, and this has allowed members' access to accreditation, international competition and other KWA associated events, such as insurance benefit. Followed by the obligation that our members need to be aware of to work within KWA's regulation.

KWA has recognized TCAA as the selection authority for IWUF to organize World Taichi Competition, Ken added. In response to COVID-19, all activities and competitions are suspended, TCAA is working with KWA to seek a strong bonding in growing Taichi and WuShu communities in NSW in the near future after the pandemic.

Item 4. APPROVAL OF SUB-COMMITTEE LEAD

4.1 Confirmed Sub-committees and the lead:

- Competition Sub-Committee - Organizing national competition, and any competition related matters - Led by Mr Ken Goh.
- Publication Sub-Committee - Coordination of website, newsletter and social medias that sends out TCAA's voice to the members and community - Led by Ms Gabriela den Hollander.
- Health Sub-Committee - Share Taichi knowledge for health purpose to the public. Encouraging and directing TCAA members for further research - Led by Mr Cyril Loa.

4.2 Discussions:

- Anthony states that with limited understanding of the necessary criteria of each subcommittee, it will be difficult to put a hand up or make suggestions.
- Ken responded that each sub-committee head is to sum up a Standard Operating Procedure to outline the goal and tasks and ensure smooth operation.
- Gabriela thinks that would be good to have a list of tasks, what background of a volunteer member should have to be able to help in the relative sub-

committee. Gaby also suggested to put on a timeframe of 1 month to circulate the news for the heads to recruit their helpers.

- James added that a team for each committee is to be trained and, after tonight's meeting, members may express their interest to the leader for details discussion.
- Dennis responded to Qin's question with positive answer that if a competition sub-committee member should be the same city as its lead so it's easier in communication and cooperation.
- Anthony states that with multimedia, perhaps non-physical tasks can be delegated to talented helpers from inter states too.
- Gaby would like to liaise with Ric who's been looking after TCAA's website, and other existing Publication subcommittee members, also to expand the team from the local area.
- Qin suggests that the newsletter is a great way to blend useful information to promote ourselves, and there is a possibility to liaise with the local council therefore to attract more new members.
- James highlights the submission to the Review of the Commonwealth Government Rebates on Private Health Insurance for Natural Therapies Brian and Cyril completed last year. Cyril has briefly reviewed the report, then seek further development on basis of this.

Action Sub-committee leaders to formulate a Standard Operating Procedure (SOP), preferably to come up a draft by the next committee meeting.

Action Sub-committee leaders to circulate recruitment messages to the members within a month.

Item 5. ACCEPTANCE OF QLD STATES REP

Dennis Watts has volunteered to be the States Rep of Queensland. Resolution was accepted.

Item 6. EVENT BUDGET

Ken declares that as a non-for-profit organization, funding is a concern that budget needs to be aware of when holding events. Any expenditure must be raised and approved by the Treasurer and President beforehand. However, \$400 petty cash is pre-approved for each State Rep for small events.

6.2 Discussions:

- Cyril suggest we could raise the membership fee as majority of members are instructors and that is tax deductible so it is reasonable.
- Dennis believes we need to resolve how TCAA can benefit ordinary members as a priority before we raise the fee.

Action The membership fee increase was subjected to further discussion.

Item 7. OTHER MATTERS

Ken shared the experience of workshops held in NSW and would encourage other states to carry out similar activities.

Action Dennis is looking forward to discuss details with Ken in regards to apply the success experience in QLD.

Item 8. SCHEDULE OF NEXT MEETING

The next meeting of the TCAA committee has been scheduled to be held on Monday at the beginning of November 2020, time is to be confirmed.

C. Adjournment: Meeting was closed at 9:30pm